



**DON MOYER
BOYS & GIRLS CLUB**



VOLUNTEER CHECKLIST

1

Submit a Volunteer Application & Background Check

dmbgc.org/volunteer

Visit our website today to submit your Volunteer Application and Background Check. You'll find more information there about our current needs and opportunities.

2

Attend a Volunteer Orientation

Join us to learn more about the Club and how you can get involved! Orientations are held bi-monthly; upcoming dates can be found on our website at dmbgc.org.

3

Read the Volunteer Handbook

Get to know the Club's policies & procedures in detail. Be sure to sign and submit the **Volunteer Agreement** on the last page.

4

Complete the Illinois DCFS Mandated Reporter Training

mr.dcfstraining.org

As a volunteer, you'll be required by law to report suspicion of child abuse or neglect. This online course will help you understand your critical role in protecting children by recognizing and reporting child abuse. Create an account at the website above and email us your Certificate of Completion.

5

Complete Background Screening

Safety is our number one priority. All volunteers are required to pass an additional background screening. Look for an email from VeriScreen and follow the link to complete your background check online.

6

Get Matched!

Once approved, we will match you with the appropriate program based on your interests and connect you with a Program Coordinator, who will work with you to set up a regular schedule and start volunteering.

Contact us at volunteer@dmbgc.org

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